

May 12, 2025

The regular meeting of the District #1 Board of Fire Commissioners was opened at 19:05 hours by Chairman Mathis. A salute to the flag and a moment of silence were observed.

Roll Call

Commissioner Hollingsworth (P), Bird (P) Bramhall (P), Mathis (P) and Vitulli (P).

Minutes

The minutes from the previous meeting were read by all. Motion by Commissioner Bird second by Commissioner Bramhall to accept the minutes. All in favor.

Treasurer's Report

Commissioner Vitulli read off the accounts. The Checking account opening balance was \$375,445.77 and the closing balance was \$325,628.27. The General fund opening balance was \$25,790.81 and closing balance was \$25,817.32. The Capital appropriations account opening balance was \$40,734.05 and closing balance was \$40,775.92. Motion to accept the report by Commissioner Hollingsworth second by Commissioner Mathis. All in favor.

-Commissioner Vitulli said there was a check voided for the NJ Fire Commissioners membership for \$300.00.

-Commissioner Mathis requested a breakdown of the line items sheet and they to be adjusted for the purchases made. Commissioner Vitulli said the MES check did not clear from 10-14-24 in the amount of \$4,596.74.

-Chief D'Andrea said the Skylander check needs to be \$1,125.00. It was written wrong.

Old Business

- Commissioner Mathis said that he talked to the lawyer about the grant and said that if the fire company gets it they will have to pay the 10% that is required, the board unfortunately can't pay it

-Commissioner Mathis said that he talked the lawyer about conveying the pickup truck directly to Lower Bank Fire Company instead of the town and they are allowed. Mr. Braslow will make the resolution when the information is provided to him from Lower Bank Fire Company. The chief said he will get the information from them and have them sign a hold harmless for the vehicle and it will be signed by the board also.

-Commissioner Mathis said that the truck company needs a copy of the title for the new 7108 and he told them to reach out to the DMV.

New Business

-The board discussed the P-card account and that it requires approvals by PO's to use the card.

Resolution 2024-21 State of New Jersey Purchasing card program..

Motion by Commissioner Hollingsworth second by Commissioner Bird to accept the resolution.
All in favor.

New Bills

Commissioner Vitulli read off the bills. Please see attached sheet. Motion by Commissioner Bramhall second by Commissioner Bird to accept the bills. All in favor.

- Chief D'Andrea asked what can be done with the over payment to Witmer in the amount of \$747. If possible he would like to use it on the meter PM's. Commissioner Mathis said he will find out and let him know.
- Commissioner Vitulli said there is a credit memo for short payment to Witmer.

Fire Company

- Chief D'Andrea said there is a boater safety course being held by the NJ Coast Guard and wants to send members. The board approved it not to exceed \$120.00
- Chief D'Andrea said there is a water rescue course being held by the Safety Third Training and wants to send members. The board approved it not to exceed \$5,600.00
- Chief D'Andrea said he would like to purchase a grinder from Global Industrial in the amount of \$274.89
- Chief D'Andrea said he would like to purchase hand lights for 7121 from Pendergast in the amount of \$956.00.
- Chief D'Andrea said he would like to purchase three NY Hooks from Continental in the amount of \$421.20
- Chief D'Andrea said he would like to purchase Water Supply Components from Witmer in the amount of \$7,240.50
- Chief D'Andrea said he would like to purchase four thermal imaging cameras and docks from Continental in the amount of \$5,799.00
- Commissioner Mathis asked if there were any members that didn't complete their physicals.
- Chief D'Andrea said all are done but one that is completing it this week.
- Chief D'Andrea submitted one relief application to be signed.
- Chief D'Andrea submitted the run sheet.
- Chief D'Andrea said he is looking for the boundary lines if the board had them for our district for the grant. Commissioner Hollingsworth said the county would have it.
- Chief D'Andrea said the new truck will be delivered in June.
- Chief D'Andrea said he sent the last 8 bottles for hydro testing.
- Chief D'Andrea 7119 will be back at the end of this week.
- Chief D'Andrea said the pump testing is complete.
- Chief D'Andrea said the Hurst tools testing will be in July.
- Chief D'Andrea said 7101s oil leak is fine but it will need to go up to be fixed.

Public Portion

Motion to open the public portion by Commissioner Bird second by Commissioner Hollingsworth. All in favor.

None.

Motion to close the public portion by Commissioner Hollingsworth second by Commissioner Bird. All in favor.

Correspondence

-Commissioner Bird said he received a letter for insurance for Dominic Russano.

Comments

-Commissioner Hollingsworth said she reviewed the bank statements and gave them to the treasurer.

Motion to close the meeting at 20:04 hours by Commissioner Bramhall second by Commissioner Bird. All in favor.

Submitted by

Commissioner Jennie Hollingsworth Secretary