

March 10, 2025

The regular meeting of the District #1 Board of Fire Commissioners was opened at 19:00 hours by Chairman Mathis. A salute to the flag and a moment of silence were observed.

Roll Call

Commissioner Hollingsworth (P), Vitulli (P), Bramhall (P) Mathis (P) and Bird (P).

Motion by Commissioner Bramhall second by Commissioner Vitulli to close regular business for Cheryl to discuss the 2024 audit. All in favor.

Ceryl said there were not any findings for the audit. The sale of the truck money can be used to offset capital appropriations.

The board requested the general ledger every month and for 2024. They requested Cheryl let them know what the amount was that was left over at the end of 2024.

Cheryl said she will get them the information and reports that were requested. She said she will send the audit synopsis from the audit to the attorney to have it published.

Motion to reopen to regular business by Commissioner Bird second by Commissioner Bramhall. All in favor.

Minutes

The minutes from the previous meeting were read by all. Motion by Commissioner Bird second by Commissioner Bramhall to accept the minutes. All in favor.

Treasurer's Report

Commissioner Vitulli read off the accounts. The Checking account opening balance was \$342,561.06 and the closing balance was \$393,996.32. The General fund opening balance was \$25,762.45 and closing balance was \$25,763.44. The Capital appropriations account opening balance was \$40,689.27 and closing balance was \$40,690.83. Motion to accept the report by Commissioner Bramhall second by Commissioner Bird. All in favor.

Old Business

-CommissionerBramhall asked if there have been any billing complaints from the taxpayers. Chief D'Andrea said that there haven't been any.

-Commissioner Mathis said the budget passed and was approved by the DCA. The results were No-57 Yes-126. Thomas Bramhall 159 Jennie Hollingsworth 167 Daniel Embrich 2.

New Business

The Oath of Allegiance was taken by Commissioner Thomas Bramhall and Jennie Hollingsworth were sworn in.

Reorganization of Officers

John Mathis Chairman	Thomas Bramhall Vice Chairman	Joe Bird Commissioner at Large
Mario Vitulli Treasurer	Jennie Hollingsworth Secretary	

Resolution 2023-07 Designating surety of bonding for commissioners.

Motion to accept the resolution by Commissioner Bird second by Commissioner Vitulli. All in favor.

Resolution 2023-08 Authorizing and payment of claims.

Motion to accept the resolution by Commissioner Vitulli second by Commissioner Bird. All in favor.

Resolution 2023-09 Designating of official newspapers for publication for the 2024-2025 year.

Motion to accept the resolution by Commissioner Bramhall second by Commissioner Vitulli. All in favor.

Resolution 2023-10 Authorizing the regular meeting schedule.

Motion to accept the resolution by Commissioner Bramhall second by Commissioner Vitulli. All in favor.

Resolution 2022-11 Adoption of the cash management plan.

Motion to accept the resolution by Commissioner Bramhall second by Commissioner Vitulli. All in favor.

Resolution 2023-12 Authorizing the appointment of auditor to Holman, Frenia and Allison.

Motion by Commissioner Bramhall second by Commissioner Vitulli. All in favor.

Resolution 2023-13 Authorizing appointment of accountant to Koerner and Koerner.

Motion to accept the resolution by Commissioner Vitulli second by Commissioner Bramhall. All in favor.

Resolution 2023-14 Authorizing appointment of attorney to Richard Braslow.

Motion to accept the resolution by Commissioner Bird second by Commissioner Vitulli.

Resolution 2023-15 Approval of Commissioner's compensation.

Motion to accept the resolution by Commissioner Bird second by Commissioner Vitulli. All in favor.

Resolution 2023-16 Approval of stipend program for firefighters.

Motion to accept the resolution by Commissioner Bird second by Commissioner Vitulli. All in favor.

Resolution 2023-17 Appointing qualifying purchasing agent Sheryl Parker.

Motion to accept the resolution by Commissioner Bird second by Commissioner Vitulli. All in favor.

Resolution 2023-18 Sharing service agreement with West Tuckerton Fire Company.

Motion to accept the resolution by Commissioner Bird second by Commissioner Vitulli. All in favor.

Resolution 2023-19 Accepting the annual audit..

Motion to accept the resolution by Commissioner Bird second by Commissioner Vitulli. All in favor.

New Bills

Commissioner Vitulli read off the bills. Please see attached sheet.

Commissioner Vitulli said he would like to purchase a laser printer from Staples not to exceed \$700. Motion by Commissioner Vitulli second by Commissioner Bramhall. All in favor.

Motion to pay the bills by Commissioner Bird second by Commissioner Bramhall. All in favor.

Fire Company

-Chief D'Andrea said he created an email address for the board and him to share for correspondence of POs and bills.

-Chief D'Andrea submitted two relief applications to be signed.

-Chief D'Andrea submitted the monthly report for calls.

-Chief D'Andrea said that Tuckerton Fire Company is returning the radios. Barnegat Fire Company, he is still trying to get a hold of the Chief.

-Chief D'Andrea we have a credit with Witmer which can go towards the PM's that are started for this year.

- Chief D'Andrea said 7119 is at Clegs and 7117 is at Shore Wheels getting assessed for an exhaust leak.
- Chief D'Andrea is attending the regional SCBA grant meeting.
- Chief D'Andrea said the hose test is on the 12th and the pump testing is on the 31st.
- Chief D'Andrea said he signed an automatic call response mutual aid agreement with Mystic Island Fire Company.
- Chief D'Andrea there is a boater safety course that is \$80 or \$90 each. Juniors over 16 can be trained for training not for calls.
- Chief D'Andrea said Omnia is done.
- Chief D'Andrea said the West Marine account is setup but not a house account. He is waiting on a pro account.
- Chief D'Andrea said Amazon business is established with a \$22,000 blanket replacement line item.
- Chief D'Andrea said NIFRS is changing in May and the cost will be \$4,345 out of S&S for the new program.
- Chief D'Andrea said 7103 needs tires from Custom Banding \$3,309 from M&R. He requested a PO.
- Chief D'Andrea said 7119 needs new tires and rims. He is getting pricing.
- Chief D'Andrea said E-3 tool batteries and charger are needed from S&S in the amount of \$1,900 from Tasc.
- Chief D'Andrea said he needs to replace hose from Continental in the amount of \$7,758 and requested a PO. It will come from replacement equipment.
- Chief D'Andrea said he needs foam for 7101 from NY Fire Equipment in the amount of \$2,250. He requested a PO.
- Chief D'Andrea said he needs to order four 5" to 4" converters from Continental for \$1,267. He requested a PO.
- Chief D'Andrea said he needs to order 18 suspenders from SafeT for \$1,125. He requested a PO.
- Chief D'Andrea said through Omnia Global Industrials he ordered 3 Milwaukee tools.
- Chief D'Andrea said he ordered a battery charger from MSC Direct \$1,277.80.
- Chief D'Andrea said he ordered a hose cleaner from Continental for \$160. He requested a PO.
- Chief D'Andrea said he hasn't received a response back from the Department of Labor since he sent what they requested.
- Commissioner Mathis asked if the Assistant Chief truck was fixed. The Chief said yes.
- Chief D'Andrea said boat servicing is happening now.
- Chief D'Andrea said he would like to convey the pickup truck to a like organization. A few companies are interested. Commissioner Mathis said he will look into it.

Correspondence

Commissioner Bird said insurance information was received for Dominic Russano.

Public Portion

Motion to open the public portion by Commissioner Hollingsworth second by Commissioner Bramhall. All in favor.

None

Motion to close the public portion by Commissioner Hollingsworth second by Commissioner Bramhall. All in favor.

Comments

-Commissioner Hollingsworth said he reviewed the bank statements and gave them to the treasurer.

- Commissioner Mathis said she is going to look into accounting options.

Motion to close the meeting at 21:09 hours by Commissioner Bramhall second by Commissioner Bird. All in favor.

Submitted by

Commissioner Jennie Hollingsworth Secretary