

June 12, 2023

The regular meeting of the District #1 Board of Fire Commissioners was opened at 19:00 hours by Chairman Mathis. A salute to the flag and a moment of silence were observed.

Roll Call

Commissioner Hollingsworth (P), Vitulli (P), Bramhall (P) Mathis (P) and Bird (P).

Motion by Commissioner Vitulli second by Commissioner Bird to suspend regular business for Vincent O'Melio from Holman Frenia and Allison to discuss the audit report. All in favor.

-Mr. O'Melio discussed that the right to use lease asset was added this year to the Gap schedule. if there is an increase it can be adjusted.

-He said the Capital appropriations can be used to purchase trucks without raising taxation.

-The board signed the affidavit.

-Motion by Commissioner Bird second by Commissioner Vitulli to return to regular business. All in favor.

Minutes

The minutes from the April meeting were read by all. Motion by Commissioner Bird second by Commissioner Bramhall to accept the minutes. All in favor.

The minutes from the previous meeting were read by all. Motion by Commissioner Bird second by Commissioner Bramhall to accept the minutes. All in favor.

Treasurer's Report

Commissioner Vitulli read off the accounts. The Checking account opening balance was \$96,725.83 and the closing balance was \$167,519.01. The General fund opening balance was \$25,739.71 and closing balance was \$25,740.73. The Capital appropriations account opening balance was \$620,189.11 and closing balance was \$620,215.45. Motion to accept the report by Commissioner Bramhall second by Commissioner Bird. All in favor.

Old Business

-Commissioner Mathis said that the management section of the insurance covers the Chief and the incident commander of the scene if anything happens.

-Commissioner Hollingsworth asked Cheryl if purchasing with a purchasing agent what is the cap.

-Cheryl said \$6,600.00 and under doesn't require a bid and a sole source letter can be gotten from the business. She said OMNI is a co-op like state contract and GSA. with these companies no quote is needed. To join the co-op a resolution needs to be made one time then the co-op can always be used to purchase items. It can sometimes be more expensive but going out to bid is expensive too.

-Commissioner Mathis said a donation letter is needed for the vehicle that was given to the American Legion.

New Business

-The board discussed putting Comcast on auto pay. Cheryl will make the change.
-Commissioner Mathis asked Cheryl what the difference is with doing a 1099 and paychecks.
-Cheryl said ADP would need to be used if the board goes to paychecks. The money will be taxed. It has to be all or no one. The way to avoid owing at the end of the year is having more taxes taken out of your regular paycheck. Cheryl said if the board decides to change just let her know.

New Bills

Commissioner Hollingsworth read off the bills. Please see attached sheet.

Commissioner Hollingsworth, Bird, and Mathis requested their second half of Commissioner Compensation. Tara Morey requested payment for May and June \$200.00.

Motion to pay the bills by Commissioner Bird second by Commissioner Bramhall. All in favor.

Fire Company

-Chief Hollingsworth said the top and doors for the Humvee were ordered under non-bondales.
-Chief Hollingsworth said there is a grant for PPE that the fire company wants to apply for but wanted to go to the board to see if they want to write it.
-Cheryl said that the grant money can not be spent before the grant comes and that it needs to go into the next budget.
-Chief Hollingsworth said the fire company might apply for it to save money from getting a grant writer. There was further discussion on the grant and Commissioner Mathis said he will let Cheryl know what they decide.
-Chief Hollingsworth said when the Humvee is built, they are going to put a cap on it like 7117 has to hold the dive gear either a new custom cap or pullout tray, cap and cabinets.
-Commissioner Mathis said he will get a letter for 7106 that the truck is out of service and that it no longer needs coverage. The fire company can do what they need to with getting rid of the vehicle.
-Chief Hollingsworth said he is purchasing new gear totaling \$17,000.00, dive suits for \$5,600.00, a seat camera box, hose for 7108 for \$6,800.00, 2 nozzles from Continental for \$2,200.00, 2 small thermal imaging cameras for \$2,000.00. The board approved the purchases.
-Commissioner Mathis asked if the certifications were being done for the year. Chief Hollingsworth said the Hurst, hose, and pumps testing are done. The ladders will be done in the fall, flow testing is needed, and servicing for the trucks is going on the schedule.
-Assistant Chief D'Andrea said the tanker body and pump are starting next week and the chassis is due in August. The new specs for the 7111 truck will start and a quote will be given upfront to purchase in 2025 and be on the 2024 budget for approval. Cheryl said the quote will be needed by October.

Correspondence

Commissioner Bird said insurance information was received for Dominic Russano.

Public Portion

Motion to open the public portion by Commissioner Hollingsworth second by Commissioner Bramhall. All in favor.

- Committeeman John Sullivan from Parkertown said he learned from our meeting.
- Commissioner Mathis said he was glad he learned from the meeting.

Motion to close the public portion by Commissioner Hollingsworth second by Commissioner Bramhall. All in favor.

Comments

Commissioner Hollingsworth reviewed the bank statements and gave them to the treasurer. .

Motion to close the meeting at 20:25 hours by Commissioner Bramhall second by Commissioner Bird. All in favor.

Submitted by

Commissioner Jennie Hollingsworth Secretary